

## EXECUTIVE FUNCTIONS DECISION RECORD

The following decisions were taken on Tuesday, 29th November, 2016 by Cabinet.

Date notified to all Members: Thursday, 1st December, 2016.

The end of the call in period is 5.00 p.m. on Monday, 12th December, 2016 and therefore, the decisions can be implemented on Tuesday, 13th December, 2016.

Present:

Vice-Chair - Councillor Glyn Jones (Deputy Mayor and Portfolio holder for Adult Social Care and Equalities)

### Cabinet Member for:

Councillor Joe Blackham	Regeneration and Transportation
Councillor Nuala Fennelly	Children, Young People and Schools
Councillor Bill Mordue	Business, Skills, Tourism and Culture
Councillor Jane Nightingale	Housing

Apologies:-

Apologies for absence were received from Mayor Ros Jones, Councillors Tony Corden, Pat Knight and Chris McGuinness.

## PUBLIC MEETING – SCHEDULE OF DECISIONS

### Public Questions and Statements

There were no public questions or statements made at the meeting.

The Decision records from the meeting on 15th November, 2016 were noted.

### DECISION 1

#### 1. AGENDA ITEM NUMBER AND TITLE

6. Smartlight Phase Two - Doncaster's street lighting energy and carbon reduction.

#### 2. DECISION TAKEN

Cabinet noted the contents of the report and approved:-

- (1) The capital investment of £5.247m in street lighting using a combination of Salix and IMF funding;
- (2) That the street lighting investment be added to the Regeneration and Environment Capital Programme for 2016/17 and 2017/18; and

- (3) The virement of £5.247m from the Finance and Corporate Services Capital Programme, which contains the IMF funding allocation, into the Regeneration and Environment Capital Programme, where this scheme will be delivered and monitored.

**3. REASON FOR DECISION**

Following the successful implementation of Smartlight Phase One (S1), which replaced street lighting fittings in residential areas with LEDs and a Computer Management System (CMS), approval was sought to deliver Phase Two of the Smartlight (S2) project to main roads.

It was proposed that the Phase Two S2 project would commence late in January 2017 / early February 2017, with a completion date of November 2017. S2 would deliver on-going savings of £148k.

Councillor Joe Blackham, Cabinet Member for Regeneration and Transportation welcomed the report which would deliver on-going savings.

Councillor Nuala Fennelly, Cabinet Member for Children, Young People and Schools commented positively on the project and spoke of the benefits of the new lighting which was less intrusive.

**4. ALTERNATIVES CONSIDERED AND REJECTED**

Option A offered no savings and was outlined in more detail in Appendix A to the report, providing information in relation to the delivery costs, energy and carbon savings and payback periods.

**5. DECLARATIONS OF INTEREST AND DISPENSATIONS**

There were no declarations.

**6. IF EXEMPT, REASON FOR EXEMPTION**

Not Exempt

**7. DIRECTOR RESPONSIBLE FOR IMPLEMENTATION**

Peter Dale, Director of Regeneration & Environment.

**DECISION 2**

**1. AGENDA ITEM NUMBER AND TITLE**

7. Finance and Performance Improvement Report Quarter 2 2016/17.

**2. DECISION TAKEN**

Cabinet:-

(1) Noted areas of performance and financial information;

(2) Note the virements approved by the Financial Chief Officer, Chief Executive

and Portfolio Holder as detailed within Paragraph 32 and Appendix B to the report;

- (3) Noted the new additions to the Capital Programme, as detailed within Appendix D of the report.

### **3. REASON FOR DECISION**

Cabinet was presented with the latest financial and performance information that indicated the Council's position towards the 2016/17 budget and progress towards the outcomes set out in the Corporate Plan.

The Quarterly Finance and Performance Report was the key monitoring mechanism for the Council to ensure that it focused on the latest information that indicated its position towards the 2016/17 budget and progress towards outcomes set out in the Corporate Plan.

Overall the Second quarter report showed that the Council was making good progress but still faced challenges both financially and for it to improve its performance activity across key areas of the Council's business.

The Key headlines from the report showed that the Council was forecasting a year-end overspend of £4.0m which included £3.2m from the Children's Trust and £2.1m in Regeneration and Environment. In terms of performance, 80% of the service was measured at or close to the target, which was a slight decrease to the previous quarterly figure of 89% which was set out in more detail within paragraph 25 of the report.

The Council was currently performing well and had increased the recycling rate for domestic waste up to 51.5%. 88% of the Council's Grass cutting programme had been completed against the programme and 67% of the Council's spend was with local suppliers and admissions to residential care was the lowest it had been for 3 years.

However, it was acknowledged that the Council still had more work to do in the following areas:-

- Sickness levels were higher than target (9.69 days against a target of 7.9 days).
- Persistent absence for Children in Care in secondary schools was too high at 23%;
- need to support more people to access Direct Payments for their care;
- the Council was expecting to deliver £37.4 million out of £40.2 million savings in 2016-17 leaving a shortfall of circa £2.8 million and
- it was important that overspends were reduced and savings were delivered within the 2016/17 budget.

Councillor Nuala Fennelly, Cabinet Member for Children, Young People and Schools noted that further improvement was required with persistent absence for children in care at secondary level which had risen from 10% to 33%. She reported

that she had spoken to colleagues at the Childrens Trust with regard to this issue and they were putting a plan in place to improve the situation.

Councillor Jane Nightingale, Cabinet Member for Housing drew Members attention to a drafting error on Page 39 of the report, in relation to the construction of 80 new dwellings at Bristol Grove, Wheatley, which was amended to read as 79 new dwellings.

Jo Miller, Chief Executive, stated that whilst the Council's overall performance was good, there is still work to do, for instance a need to reduce staff sickness levels. However, she pointed out that whilst delivering significant savings to the Council's budget over the past 3 and a half years, , the Council's performance levels had improved across key priority areas. This achievement is to be commended and is a testament to the Council's workforce. The Chief Executive placed on record her thanks and appreciation to the workforce for this achievement.

Steve Mawson, Assistant Director of Finance, highlighted that it was important to note that the Council was facing another difficult year next year, in terms of budget savings, and that the Council needed to focus on achieving its financial targets.

Cabinet expressed concern that the financial position of the Trust was not in line with the improvements achieved by the Council and that a significant overspend was being projected. Officers are working closely with the Trust to manage these cost pressures and a sustainable financial plan for the Trust is being prepared.

**4. ALTERNATIVES CONSIDERED AND REJECTED**

There were no other alternatives considered or rejected.

**5. DECLARATIONS OF INTEREST AND DISPENSATIONS**

There were no declarations.

**6. IF EXEMPT, REASON FOR EXEMPTION**

Not Exempt

**7. DIRECTOR RESPONSIBLE FOR IMPLEMENTATION**

Simon Wiles, Director Finance and Corporate Services.

**DECISION 3**

**1. AGENDA ITEM NUMBER AND TITLE**

8. The Adults, Health and Wellbeing Transformation Programme. (Rule 15 Decision which by reasons of Urgency has not been included on the Forward Plan).

**2. DECISION TAKEN**

Cabinet:-

- (1) Supported the Adults, Health and Wellbeing Transformation Programme and noted the progress made since the March Cabinet report;
- (2) Delegated approval for the one off additional investment of approximately £3.05M to the Director of Adults, Health and Well Being and the Chief Financial Officer in consultation with the Mayor; and
- (3) Noted that the financial aspects of the programme are included within the Medium Term Financial Forecast and budget proposals for 2017/18 which will be announced at Full Council on 24th November 2016.

### **3. REASON FOR URGENCY**

The Transformation Programme must commence in December 2016 to enable the outcomes of the programme to be delivered as planned in the relevant years. The £3.05M investment set out in the recommendations above is vital to pump-prime the programme and keep it on track throughout its life. The financial and staffing information that make up the investment figure was only finalised in week ending 19<sup>th</sup> November 2016, which was too late to include the decision in the Council's latest Forward Plan.

### **4. REASON FOR DECISION**

Further to the Cabinet meeting on 22nd March, 2016, the Deputy Mayor, Councillor Glyn Jones, presented a progress report, setting out the plan for future transformation of the Adults, Health and Wellbeing Services in Doncaster.

Good progress had been made on the original immediate business improvement projects (IBIs). Services were improving and the financial grip was much better than it had been in previous years. There had been specific and rapid progress on the re-tender of care and support at home, reducing admissions to residential care, and delivering commissioning savings. In addition to the recognised tangible benefits, the IBI programme had been vital in establishing a sound basis for change.

The Deputy Mayor spoke of how the Adults Health and Wellbeing Transformation Programme was hugely important, which would make sure that people in Doncaster got the support that meets their needs and enabled them to continue to live in their own homes and communities for longer. It would help people to look after their own health and wellbeing, making good use of the strengths that they already had, but also provide the reassurance that support was available from the community and the Council if needed. With the growing pressures facing the NHS and Social Care in the UK, the country's population was growing and the number of older people was rising.

He highlighted that funding of health and social care services was a national issue, which in his view required a national solution. The Deputy Mayor commented that he was disappointed that the Government did not announce any measures to tackle the social care funding crisis in its recent Autumn Statement, choosing instead to continue with funding cuts and pass the burden on to local taxpayers. However, through the Council's modernisation programme, it would ensure that high quality support was available for local people, both now and in the future.

The report confirmed the pressures that Doncaster faces in adult social care and

support, but also detailed the significant positive progress the Council had made over the past 10 months, improving services and managing finances better. Most importantly it sets out a clear and deliverable plan of action for the modernisation and improvement of support to vulnerable adults, for example by making better use of modern technology. More choice of support would be available, including from specialist professional services and the community, together with better information, advice and assistive technology, which would reduce the need for hospital admission or long term care and enable the Council to focus on those people who were in most need of help.

The Deputy Mayor commented that the work the Council had done already and its robust future plans would help to reduce the impact of major Government cuts on Doncaster's elderly and most vulnerable people.

The Deputy Mayor was very pleased with the progress that had been made so far in such difficult circumstances and was reassured by the plans for the future. However, he pointed out that the Council was unable to achieve the planned outcomes on its own. Doncaster's public services, the voluntary and community sector, local communities and people themselves would all need to pull together as one.

The Deputy Mayor, as Portfolio Holder for Adult Social Care and Equalities, together with the Mayor and Cabinet, would monitor the progress on the programme closely, particularly in terms of the impact on local people.

**5. ALTERNATIVES CONSIDERED AND REJECTED**

As part of the development of the programme, two further options were considered. However these options accelerated the delivery of the benefits and were discounted on the basis that they would increase the risks attached to the programme to an unacceptable level.

**6. DECLARATIONS OF INTEREST AND DISPENSATIONS**

There were no declarations.

**7. IF EXEMPT, REASON FOR EXEMPTION**

Not Exempt

**8. DIRECTOR RESPONSIBLE FOR IMPLEMENTATION**

Kim Curry, Director of Adults, Health and Wellbeing.

**DECISION 4**

**1. AGENDA ITEM NUMBER AND TITLE**

9. St Leger Homes of Doncaster Performance and Delivery Update 2016/17 Quarter 2.

**2. DECISION TAKEN**

Cabinet noted the progress of SLHD performance outcomes and the contribution

SLHD made to supporting DMBC strategic priorities.

### **3. REASON FOR DECISION**

Cabinet considered St Leger Homes of Doncaster (SLHD) Performance and Delivery Update for 2016/17 for Quarter 2 (July to September). Susan Jordan, Chief Executive, SLHD, was in attendance to present the report.

It was reported that at Quarter 2, eight of the ten key performance indicators were on target, two were within acceptable tolerance levels and there were no performance indicators below target.

The report highlights specific issues and good performance with regard to Void Rent lost. In relation to Rent Arrears, it was reported that SLHD had performed well against the target. Whilst Q2 showed a small improvement, the Council was performing well against the target.

The Chief Executive of SLHD was pleased to report that the performance measures relating to sickness were well against the target. Whilst there had been a dip in sickness levels, this had improved during the last quarter.

Scheduled repairs were near target with a total of 2,680 repair jobs raised during Quarter 2, of which 6 were not completed within the target timeframe.

In relation to the number and percentage of households maintaining or established independent living, the target at quarter end was that there were 38 households reported against the contractual target which was met in both July, August and close to target in September.

The overall performance management report for Quarter 2 was outlined in more detail in Appendix A of the report.

Councillor Jane Nightingale, Cabinet Member for Housing congratulated SLHD for a positive report.

Jo Miller placed on record that this was Susan Jordan's last Cabinet meeting in her role as Chief Executive Officer of St Leger Homes. The Chief Executive commented that she had enjoyed working with Susan who had been an ultimate professional and was a key member of Team Doncaster. The Chief Executive commented that every workforce needed a leader and Susan had led the workforce remarkably well. The Chief Executive conveyed her thanks to Susan, wishing her well for the future.

In the absence of the Mayor Ros Jones, the Mayor had wished for it to be placed on record her thanks to Susan for her valuable contribution over the years.

Members joined the Deputy Mayor in paying tribute to Susan for her dedication and commented that it had been a great pleasure working with Susan, who would be a hard act to follow.

Susan Jordan, said that it had been a real pleasure working in Doncaster and that she had been made welcome by everyone across the Council and SLHD. Whilst

there had been some tough and challenging times, throughout those times she had felt supported and had enjoyed her time at Doncaster.

**4. ALTERNATIVES CONSIDERED AND REJECTED**

There were no other alternatives considered or rejected.

**5. DECLARATIONS OF INTEREST AND DISPENSATIONS**

There were no declarations.

**6. IF EXEMPT, REASON FOR EXEMPTION**

Not Exempt

**7. DIRECTOR RESPONSIBLE FOR IMPLEMENTATION**

Susan Jordan, St. Leger Homes of Doncaster.

Signed.....  .....Chair/Decision Maker

1/12/16

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